



Helena Public Art Committee

Meeting Minutes

3:30 p.m., May 17, 2018

Room 326, City-County Building

1. Call meeting to order and establish quorum

Members present: Johnny Moore (Chair), Susan Steffens (Vice Chair), Virginia Niccolucci, Abby St. Lawrence, Anastasia Burton, Flannery Herbert, Mitch Carroll; Mary Vandenbosch (staff)

2. Approve minutes from April 19 and May 10

Both sets of meeting minutes approved unanimously.

3. Chalk Up Helena! July 21 (theme: Out of This World!)

- a. Professional artist:—The Committee is awaiting an update from Chris Riccardo regarding the possibility of arranging to have a professional chalk artist participate in this year's event.
- b. Stipend and expenses for the professional artist will be dependent upon the availability of professional artist.
- c. Sponsorships and prizes—Flannery has been in contact with some of the organizations serving youth and disadvantaged people, many of whom have expressed interest in participating, especially if “scholarship” are available, but would like more details about the event. There will be a \$400 prize for the professional category, as well as non-cash Judges' and People's Choice prizes for the different age categories. Abby will seek a prize donation from Lasso the Moon, Susan from the Silver Star, Chris from the Holter and Mitch from the Archie Bray and Big Dipper Ice Cream. Johnny will handle the production of award certificates for all of the categories.
- d. Publicity and promotion—Johnny has arranged for HCTV coverage on July 16th. Anastasia will contact local television and radio stations about publicity opportunities and to get the event listed on the Community Calendar announcements. Abby will contact the Chamber of Commerce, and Virginia will look into having the event posted on bank reader boards.
- e. Judges—Mary will ask Mayor Collins and Commissioner Haladay to serve as judges; Mitch will contact Patty Ceglie and Sandy Shull.
- f. Other aspects—Regarding supplies for the event, Mary is taking lead but is waiting on Becky for more information about the current supply of chalk. Mary will also contact all of the appropriate City departments to make sure everyone is aware of and prepared for the event taking place; Abby will talk to private organizations that might be impacted, such as the Tour Train. A volunteer sign up sheet will be passed around at the June meeting.

4. Damage to “Take It Easy” on Butte Avenue

- a. Possible solar spot lighting—Johnny is still waiting to hear from the City regarding the feasibility of having lighting installed at the site.
- b. Update: Kirsten Kainz replacement \$4,200

5. FY 2019 Budget

- a. Mary reported that the City Commission has approved the FY2019 budget.

6. HPAC website

- a. Content and pages—In answer to Committee members’ questions, Mary reported that she is responsible for maintaining the HPAC website, but can allocate only a small amount of time to the task and so prioritizes making minor, regular date- and event-related updates. At Anastasia’s request, Mary will investigate the possibility of contracting with someone to help with web services.

7. HPAC informational flyer

- a. New mission statement, new installations—Johnny will take the lead, with Nick’s assistance, on developing a new design for the HPAC flyer.

8. Maintenance

- a. Brynn Holt contract for Pioneer Park installation?—Mary says that the City has yet to take action with regard to contracting with Brynn Holt to repair Chip Clawson’s installation.
- b. Performance Park vandalism—No further details at this time regarding repair/removal of vandalism.

9. Installation planning for FY 2018

- a. Review of results on site matrix (Becky)—This agenda item will be deferred until Becky is able to attend a meeting with the pertinent documents.

10. Public comment

11. Next meeting June 21

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