



## MINUTES

**3:30 PM, Thursday, November 10, 2011**

**Room 426, Fourth Floor, City-County Building**

**316 North Park Avenue, Helena, Montana**

### **1. Call meeting to order and establish a quorum**

Members present - Vivian Hayes, Carol Montgomery, Carol Swanson, Jim Gilman; Staff - Kathy Macefield. Members absent – Bobi Harris, Amy Teegarden, Matt Elsaesser, Karen Sturm, Russell Cargo.

### **2. Enlist help from the PAC members to write up the meeting notes**

Jim Gilman agreed to write up the minutes.

### **3. Approve minutes from January 13, 2011**

Carol Montgomery moved and Jim Gilman seconded the motion to approve the minutes from the October 13, 2011 meeting. The motion passed unanimously (4:0 vote).

### **4. Fall Art Walk Friday Nov. 11, 2011**

Volunteer schedule:

5:00 - 6:00 pm Carol Swanson

6:00 - 7:00 Carol Montgomery

7:00 - 8:00 Vivian Hayes

8:00 - 9:00 Kathy Macefield

### **5. Trolley Block murals celebration; 1:00 pm Wednesday, Nov 16**

-Carol Montgomery is working on the video.

-Kathy went over the Mural expenses. The committee agreed to allocate the \$169.90 liability insurance to the Project Supplies part of the murals budget. The invitations and the postage will come out of the HPAC regular operating budget.

- Carol Swanson will pick up the tea and fortune cookies.

- Kathy will try to get a table from HBID, otherwise Jim will haul a table in his truck on the 16th.

-Carol Montgomery will pick up two teapots and provide hot water for the tea.

-Jim Gilman will pick 5 balloons from the dollar store.

-Kathy has the table cloth, cups, sugar, napkins.

- About 50 people are expected to attend the celebration (depending upon the weather).

-Kathy will put together an agenda for the (30 minute estimated time) celebration, and invite the Mayor. Vivian will welcome and introduce Lance who will speak about the project.

**6. Artplace grant - Nov 1 debrief and Update**

HPAC hosted a meeting November 1 at Exploration Works to discuss submitting a 'Letter of Inquiry' (LOI) for an Art Place grant for the Lyndale tunnel. Many folks were present (sign in sheet attached). There was a lot of interest and 4 people volunteered to put together the LOI which must be submitted online by November 15th. The volunteers are: Karen Bohlinger (Holter), Dennis McCahon (retired planner), Chip Clawson (ceramic artist), and Kathy Macefield.

Kathy reported on the meeting the smaller volunteer group had the morning of November 10th. The LOI has been drafted and there is a lot of excitement. The community partners are: Montana Department of Transportation (MDOT), Carol College(CC), Helena Civic TV(HCTV), Holter Museum, and the Archie Bray Foundation. Kathy noted there are so far 5 artists sharing a vision for the Tunnel at the north end of the Great Northern town center. Those artists are: Louis Katz, Chip Clawson, Robert Harrison, Richard Swanson, and Nathan Craven. Rough estimates place the grant proposal around \$405,500. The Holter Museum will be the applicant and Exploration Works will be the fiscal partner.

HPAC asked how and where the HPAC would fit in the project? Should the City of Helena Parks Dept. be involved? What is the timeframe for construction? Can the current grant for Exploration Works be tied into the project?

Kathy has invited the artists involved in the LOI to the next HPAC meeting to present their artistic vision for the project.

**7. Update/reprint 2009-2010 Helena Arts Guide**

This guide sold adds to pay for the printing etc.; can we do this again? Carol Swanson asked if there was a way we could simply update the guide... take out old information and add in the new. Vivian agreed to call Linda McCray (she did the last guide) to see if she would be interested in doing the update or give us tips and how it could be done.

**8. Updates:**

A. Airport as gallery space - Russ Cargo was not able to attend the meeting; no update.

B. One current HPAC vacancy - artist; deadline 4:00 pm Nov 22; nothing new to report.

**9. Public Comment - none**

**10. Other Business: next meeting 3:30 pm, Thursday, December 8, 2011.**

Carol Montgomery asked if we could get together for lunch during the holidays; tentative dates: December 14 or the 21. We can decide at the next meeting.

**11. Adjourn**

The meeting adjourned at 5:10 PM.